

The Clerk to the Licensing Board  
Licensing Unit  
Legal and Democratic Services  
Council Headquarters  
Newtown St Boswells  
TD6 OSA

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*Date:* 28<sup>th</sup> February 2020

Dear Madam

**Licensing (Scotland) Act 2005, Section 38(4) – Licensing Standards Officer Report**

**Occasional Licence Application – Marquee, St Boswells Mart, Melrose, TD6 0PP - 3<sup>rd</sup> to 8<sup>th</sup> August 2020. (IMGA World Team Championship – Mounted Equestrian Games)**

**Applicant – Gary Moore,** [REDACTED]

With reference to the above subject and the application by Gary Moore for an Occasional Licence to enable the sale of alcohol throughout the duration of the planned event which is scheduled to commence on Tuesday 3<sup>rd</sup> and to terminate on Saturday 8<sup>th</sup> August 2020. I make the following observations regarding the licensed hours applied for.

The applicant is seeking a terminal hour of 1 a.m. on Tuesday 4<sup>th</sup> August and Wednesday 5<sup>th</sup> August and a 3 a.m. terminal hour on Saturday 8<sup>th</sup> August. The Boards Policy for a terminal hour on Tuesday and Wednesday being 12 midnight and on Saturday 1 a.m. The commencement time requested on Saturday 8<sup>th</sup> August would, if granted along with the 3 a.m. terminal hour, create a 15 hour trading period exceeding the Boards policy of 14 hours.

The applicant is also seeking to allow Children and Young Persons access for the duration of the event.


If the Board are minded to grant the hours applied for then I would suggest it may be appropriate to apply additional conditions to the licence. I would suggest the following conditions as being appropriate.

- 1. Adequate SIA stewards should be employed at the entrances and exits to the licensed area.**
- 2. Any person under the age of 18 years should be accompanied by an appropriate adult when in the licensed area**
- 3. All drinks should be served in non-glass containers.**
- 4. A wrist band identification system should be used to gain entry to the licensed area and this should clearly identify persons under the age of 18 years.**



5. Entry to the late night event (i.e. after 1 a.m.) should be pre sold and ticketed.
6. A person trained to the satisfaction of the Licensing Board in administering first aid must be present on the premises from 1.00am (on any day when the premises are open at that time)
7. A designated person who is the holder of a personal licence must be present on the premises from 1.00am (on any day when the premises are open at that time) until the premises are cleared.
8. There must be written policies in existence concerning:
  - (a) the evacuation of the premises; and
  - (b) the prevention of the misuse of drugs on the premises.
9. There must be persons responsible for checking on the safety and wellbeing of persons using any toilet facilities on the premises.
10. All staff engaged in the sale or service of alcohol should have undergone the statutory two hours training required for staff on licensed premises and there should be a record of that training available throughout.
11. There should be a policy in place detailing how noise from the Marquee venue is to be monitored in order to lessen the risk of any noise nuisance at any nearby residential properties.

All these suggested conditions would in my opinion assist the applicant meet all five licensing objectives if the board are minded to grant the application as applied for.



Ian J. Tunnah  
Licensing Standards Officer